



# 2019 Exhibitor Application Form

## NMEA / RTCM International Marine Electronics Conference & Expo

### Portsmouth Renaissance Hotel, Portsmouth, VA

#### September 16 – 20, 2019

*Note: Applications for booth location will be accepted on a first-come, first-served basis.*

**Exhibits are open 9/17, 1:30pm – 6:30pm & 9/18, 1:30 pm – 6:30 pm.**

Exhibit breakdown hours: 9/18 7:30 pm to Midnight AND 9/19 8:00 am to Noon

**PLEASE FILL OUT ENTIRE FORM**

Please note only NMEA and RTCM Manufacturer member companies can exhibit at the expo.

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

√	Exhibit Booth Pricing	Before 7/26/19	On or after 7/26/19
	8' X 10' Corner Booth	\$2,195	\$2,995
	8' X 10' Booth	\$1,995	\$2,795

*Note: Refer to booth floor plan for booth number choices.*

**YES!** We want to participate in the 5% Incentive Discount Program for orders placed on the expo floor.

**Yes!** We are interested in conducting a 1 hour and 15 minute manufacturer's training session during the Conference (Tuesday through Thursday). Sessions are limited and available on a first-come, first-served basis.

Booth Preference:	Choice #1	Choice #2	Choice #3
Booth Number			

Please indicate below manufacturers that you do not wish to be next to:

One Booth Registrant's name is included with the booth fee.

1. \_\_\_\_\_

Additional factory booth personnel Registration cost is \$195 per person

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Yes!** We want to get an additional FREE booth personnel registration. We will send an email invitation to all our dealers inviting them to attend the Conference by August 1. Proof must be sent to NMEA / RTCM.

**Yes!** We are a NMEA Manufacturer Level 3 Member and interested in conducting a 4 hour manufacturer's training session on either Monday 9/16 or Friday 9/20. Sessions are limited and available on a first-come, first-served basis.

**My company is a RTCM Member**       **My company is a NMEA Member**

**INSURANCE CERTIFICATION:** Exhibitors must list NMEA and RTCM and the Portsmouth Renaissance Hotel as additional Insured. Insurance Certificate copy must be provided to NMEA / RTCM prior to Sept. 6, 2019.

**PAYMENT AND REFUND POLICY:** ALL applications must be signed in order for booth space to be confirmed. Full payment for booth space must be completed within 10 days of receipt of application, or your reserved space is cancelled and put back for sale on the open market. Cancellations must be received in writing. If written notice of Exhibit space cancellation is received by July 26, 2019, a full refund, less \$100 administrative fee per booth, will be issued. NO REFUNDS will be made after July 26, 2019. Exhibitor agrees to abide by all Terms and Conditions governing the exhibition as outlined by the National Marine Electronics Association and show management. Applications are subject to NMEA / RTCM approval.

Exhibitor Signature: *By signing below, the exhibitor hereby agrees to the Terms and Conditions listed on page 2.*

X \_\_\_\_\_ Date: \_\_\_\_\_

Payment type:     Check             Visa             MasterCard    *Make all checks payable to "NMEA"*

Name on Credit Card: \_\_\_\_\_ Total Amount: \$ \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

I hereby authorize a charge my Visa or MasterCard for payment of my exhibit space and registration fees.

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to:** NMEA • 692 Ritchie Hwy., Suite 104, Severna Park, MD 21146 • **Tel:** 410-975-9425 • **Fax:** 410-975-9450 • [clove@nmea.org](mailto:clove@nmea.org)

**Please Review entire form above and make sure all information is complete including grey boxes**

**Terms and Conditions- NEXT PAGE**

**Terms and Conditions**  
**2019 NMEA / RTCM International Marine Electronics Conference & Expo**

**1. Management and Exhibitor.** The term, "Management" as used herein, refers to the National Marine Electronics Association (NMEA), its employees, and the Radio Technical Commission for Maritime Services (RTCM) and its employees. The term "Exhibitor" shall define the company and its personnel and agents electing to participate in the exposition. Once an Exhibitor has executed this agreement by means of a signature, all terms shall become binding.

**2. Exhibiting Companies and Products.** Management has the sole right to determine eligibility for a product or a company in its exposition. Management shall have the right to change the location of assigned space for an Exhibitor. Exhibitor agrees not to assign or sublet its space allotted. Exhibitor may display or advertise only goods and services normally manufactured or offered in the course of its business.

**3. Exhibit Space Rules and Contractor Services.** Management shall have the right to establish rules for the show and the use of exhibit space covered by this agreement. Management shall have full discretion and authority as to the placement of all decorations, signage, and display items. Management may require the replacement or redecorating of an item, display, or stand, and no costs shall accrue to Management because of such necessity. Exhibitors are responsible to cover or fix all areas Management may consider unsightly, at Exhibitor's expense. Should an Exhibitor not be finished with installation as specified in the show rules, Management may take steps to finish said installation at Exhibitor's expense. Should Exhibitor fail to follow Exposition deadlines for installation in terms of occupying the agreed-upon stand space, Management shall repossess said space and Exhibitor forfeits all claims to it and all monies paid. No Exhibitor shall have the right to dismantle, unpack, or vacate a stand prior to the end of the official show hours without the express written permission of Management. Management reserves the right to amend and enforce Exposition regulations as it deems proper to assure the success of the event. Management has selected an "Authorized Contractor" and the use of its services by Exhibitors is highly encouraged.

**4. Exhibitor Stand Selection,** if later downsized, may result in a move by the show management to an available stand in the smaller size.

**5. Attendance.** All Exhibitors agree to staff their stand(s) during Exposition hours.

**6. Enjoyment of Reasonable Business Environment.** Management reserves the right to restrict stand size, noise, characters, lights, entertainment, and methods of operation that it deems objectionable. Any behavior or equipment that Management finds to detract from the general appearance and intention of the Exposition may be grounds for eviction. Exhibitors are encouraged to check with Management before the Exposition regarding any item that Management might find objectionable.

**7. Fees and Deposits.** Exhibitor is responsible for timely submittal of fees as required in the application. Should Exhibitor delay payments, Management shall have the right to repossess any assigned space after notifying Exhibitor in writing of the intent to do so. In the event of default by Exhibitor, Exhibitor remains responsible for payments due and assumes the responsibility for all enforcement costs incurred by Management in collecting such fees.

**8. Exhibitor Cancellation or Nonpayment.** See Application.

**9. Liability and Insurance.** All property of Exhibitor remains under its care, custody, and control in transit to and from the exhibit hall, during installation and removal, and while it is within the confines of the exhibit hall. Neither Exhibit Management, nor any of the officers, staff members, or directors of any of the same are responsible for the safety of the property of Exhibitors from theft, damage by fire, accident, vandalism, or other causes, and Exhibitor expressly waives and releases any claim or demand it may have against any of them by reason of any damage to or loss of any property of Exhibitor, except where the damage or loss is due to the gross negligence or willful misconduct of Exhibit Management, the owners or management of the Exhibit Hall, or their agents or employees. Exhibitor agrees to obtain the following insurance during the dates of the Exhibition, including move-in and move-out days, and shall be prepared to furnish a certificate of insurance to Exhibit Management if requested: (a) Commercial general liability insurance coverage including protective and contractual liability for bodily injury and property damage; (b) Employer's liability insurance; (c) Worker's Compensation/Occupational Disease coverage in full compliance with federal and state laws; (d) Comprehensive General Liability Automobile insurance.

**Hold Harmless and Indemnification.** Exhibitor hereby agrees to indemnify, defend, and protect Management, and to hold harmless from, any and all claims, demands, suits, liability, damages, loss, costs, attorney fees, and expenses of whatever kind or nature that might result from or arise out of any action or failure to act of Exhibitor or any of its officers, agents, employees, or other representatives, including but not limited to claims of damage or loss to property, or from or out of any damage, loss, harm, or injury to the person of Exhibitor or any of its officers, agents, employees, or other representatives.

**10. Exposition Hours and Exhibitor Activities.** Management shall have the authority to set event hours, which may change upon notice to Exhibitors. Distribution of Exhibitor literature and materials is limited to the confines of Exhibitor stand space.

**11. Compliance.** All exhibit construction & size must conform to IAEE guidelines. Exhibitor assumes all responsibility for compliance with federal and local codes and all laws related to public safety, as well as facility regulations. Exhibitor is responsible to meet all requirements of the Americans with Disabilities Act. Wiring and decorating materials must all conform to local codes and fire regulations. Exhibitor assumes the responsibility to ascertain that all codes and laws have been met, including issues related to facility services.

**12. Cancellation or Termination of the Exposition.** In the event that the Exposition is unable to operate, in the sole determination of Management, whether due to acts of God, war, illness, public safety, strike, civil commotion, picketing, fire, or state of emergency, or by reason of any other occurrence not under the control of Management, or otherwise, Management may cancel, postpone or terminate the Exposition. In the event of such cancellation, postponement, or termination, Exhibitor waives any and all claims Exhibitor may have against Management for damages or expenses and agrees to accept in complete settlement and discharge of all claims, Exhibitor's pro rata share of the total amount paid by all Exhibitors, excluding deposits, less all costs and expenses incurred by Management in connection with the Exposition.

**13. Miscellaneous.** Management makes no representations or warranties as to the condition of the Exposition Facility, Contractors, or Subcontractors involved or the success of Exhibitor's efforts for which the exhibit space is to be used. This Application and these Terms and Conditions represent the sole and entire agreement between Management and Exhibitor and supersede all prior agreements and discussions. The provisions set forth are severable. If any provision is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision. Management shall use all reasonable efforts to properly manage installation and the event itself. Management shall not be held liable for late installation or power or services interruptions that may occur.